Points related to Uniform:-

- Girls are supposed to wear compulsory cycling tights (knee length), black/white hair band every day.
- Boys should strictly have a soldier cut. (no fancy cut would be allowed), no fancy belts.
- Shoes - Polished
  Uniform – Ironed
  Socks – Clean with proper elastic.

Points related to Leave:-

- Half day/short leave, late coming under any circumstance even during exams is not allowed and will not be granted.
- Prior permission to be taken from H.M. or Principal before availing for a long leave.
- If the child remains absent under medical grounds, a medical certificate needs to be submitted.
- Avoid missing school, if unavoidable, parents to take prior permission and should take the responsibility for getting the child’s work completed within a week.

Points related to Food:-

- Junk food strictly prohibited in school.
- Please send a clean napkin everyday in the tiffin bag.
- Only good quality chocolates are allowed for birthday celebration preferably Cadbury éclairs/dry fruits or you may donate a book for library. **Distribution of gifts is not allowed strictly.**
- a) long break – Please send food according to child’s capacity. (Preferably poli-bhaji)
  b) Short break – Send only dry and light food, which can be eaten in 5-10 minutes. (Preferably fruits or sprouts)
- Children to carry water-bottles.

Points related to Bus:-

- Pick and drop bus route should be the same.
- Parents with own transport to drop and pick up the child from the regular gate.
- In case of emergency if parents wish to collect the child during school hours, necessary entry to be made in the movement register and get the exit slip issued before collecting the child. (Inform Bus Kaka)
- Parents to tell the teacher correct bus number and bus stop.
- Parents who will not avail bus facilities to give the names of their children to the class teacher.
Other Points:-

- Parents should not go to the classrooms directly.
- Parents will not be allowed to meet teacher without prior permission of the Supervisor or the Principal during the school hours.
- Parents are requested to read pg. 9 to 17 from the students’ calendar.
- Personal memoranda in the calendar to be filled completely.
- Send the school calendar and rough note book every day.
- Explain the evaluation pattern.
- Please check the calendar regularly for notices and H.W.
- H.W. to be done regularly under parent’s supervision.
- Note books should have school logo, cover rolls to be used for text books.
- The no. of notebook must be stuck on the left hand top corner. (Only 1st Std.)
- Please send 3 sharpened pencils, sharpener, eraser and scale every day.
- During rainy season children to carry their labeled raincoats. No umbrellas allowed.
- Sandals or chappals allowed only on the days of heavy rainfall.
- Parents to make temporary I- Cards with name, Std., Div., Bus number and Bus stop.
- Parents who wish to be a P.T.A. representative to give their names to the class teacher. (P.T.A. representatives a person who bridges the gap between the school and the parents)
- Those who have not submitted the birth certificate and caste certificate must submit as early as possible or the admission will be considered as provisional
- Report cards will only be given to the parents. Relatives/ guardians can collect the report card after issuing the authority letter from the parents.
- Parents are requested not to send any expensive stuff with children. The school will not be responsible for any loss.
- Parents should stick to the school timings. (before 7.10 am.). The child will not be allowed to enter the premises after the prayer is over.
- Submissions of assignment and activity to be done on the given date strictly. If not a remark will be given in the calendar. If submission is not still done within a week of the due date, the parent will have to come to school after school hours and the child will complete it. This is mandatory.
- Class tests will be taken every month.
- Revision books should be maintained and brought regularly. Revision + revision tests would be marked as seen.
- Develop a positive attitude towards the school and teachers.