



Sinhgad Institutes

Application Form No.

## Sinhgad Technical Education Society

19/15, Smt Khilare Marg, Off Karve Road, Erandwane, Pune 411004

**GRADUATE PROGRAMMES IN COMMERCE, BUSINESS ADMINISTRATION AND SCIENCE**

**Admission Form 2014-15**

(Affiliated to University of Pune & Approved by Govt. of Maharashtra)

Application for admission to First Year B.B.A / B.C.A/ B.B.M (IB) / B.Com./B.Sc.

Self -  
Attested  
Photo

- Sinhgad College of Science, Ambegaon (Bk.), Pune-41, ☎:020 24341730, ✉:principal.scos@sinhgad.edu
- Sinhgad College of Arts & Commerce, Narhe, Pune-41, ☎:020 66831855, ✉:principal.scoac@sinhgad.edu
- Sinhgad College of Commerce, Kondhwa (Bk), Pune-48☎:020 26933634 ✉ principal.scoc@sinhgad.edu
- NBN College of Commerce, Kusgaon, Lonavala – 410401☎02114 304412 ✉ principal.nbncc@sinhgad.edu
- Smt. Kashibai Navale College of Commerce, Erandwane, Pune- 04☎020-25434315✉ skncc@sinhgad.edu

I) B.B.A  II) B.C.A  III) B.B.M (IB)  IV) B.Com  V) B.Sc  (Tick whichever is applicable)

1. (A) Full Name of Candidate : Mr. / Miss. \_\_\_\_\_

(In Block Letters) (Surname) (Middle Name) (Father's / Husband's Name)

(B) (In Devnagari Script): \_\_\_\_\_

(C) Mother's Name: \_\_\_\_\_

2. (A) Full Name of Father: \_\_\_\_\_

(A) Full Name of Guardian (For non localities) \_\_\_\_\_

(B) Relationship of Guardian with the Candidate: \_\_\_\_\_

3. Permanent Address of Father: \_\_\_\_\_

Ph. \_\_\_\_\_

4. Parents / Guardian's Information (A) Occupation & Designation: \_\_\_\_\_

(B) Office Address: \_\_\_\_\_

(C) Parents/ Guardian's Mobile No.: (D) Candidate Mobile No.: \_\_\_\_\_

(E) Telephone No. (With STD Code): \_\_\_\_\_ (F) E-Mail ID \_\_\_\_\_

5. Full Address of Correspondence: \_\_\_\_\_

Ph. \_\_\_\_\_

6. Date of Birth : (i) Date: \_\_\_\_\_ (ii) Month: \_\_\_\_\_ (iii) Year: \_\_\_\_\_

7. Place of Birth: \_\_\_\_\_ State: \_\_\_\_\_

8. Nationality: \_\_\_\_\_

9. Domicile of (Father/Mother) Maharashtra / Other State: \_\_\_\_\_

(Attach a Copy of Certificate)

10. Is your Father a Central Government Employee? Yes  No

If yes, attach a copy of proof showing transfer / joining date in Maharashtra

11. State your caste / category with tick marks in appropriate block (duly supported by attested copy of certificate)  
SC/ST/DT/NT-B/NT-C/NT-D/OBC/SBC/VJ/OPEN

12. Details of Result:

| Arts/ Commerce/ Science/<br>Any other _____ | Year of<br>passing | Total<br>Marks | Percentage | Board                         | University CET Exam          |                             |
|---|--------------------|----------------|------------|-------------------------------|------------------------------|-----------------------------|
|   |                    |                |            |                               | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| Std. XII or<br>equivalent examination       |                    |                |            | HSC / CBSE<br>Any Other _____ |                              |                             |

**DOCUMENTS REQUIRED AT THE TIME OF ADMISSION (Original + 3 Attested Copy)**

1. Statement Of Marks of H.S.C or other examination considered equivalent by the Board and having passed in minimum of five subject with English as one of the subjects.
2. School / College Leaving Certificate (duly counter signed the Education Officer)
3. Passing Certificate of H.S.C or equivalent Examination
4. Migration Certificate
5. Caste Certificate
6. Caste Validity Certificate
7. Domicile Certificate
8. Any Other (Please Specify)
9. Total No. of Documents (s) Submitted

Note: Admission will be finalized only after submission of all documents & full payment of fees.

I hereby agree that, I have attached copies of only mentioned documents to my application and understand that of my application will be done on the basis of above documents supplied by me at the time of submitting this application.

**Date:**

**Place:**

**Signature of Applicant**

**DECLARATION TO BE SIGNED BY THE CANDIDATE & PARENT / GUARDIAN AT THE TIME OF ADMISSION TO COLLEGE**

1. I have read the Rules of Admission for the year 2014-2015 and I have consulted my father / guardian and after understanding these rules, I have filled the application form.
2. The information given by me in this application is true to the best of my knowledge.
3. I have not been debarred from appearing at any examination held by any Government or Statutory examination authority in India.
4. I fully understand that the offer of admission will be made to me depending on my merit and availability of seat.
5. I understand that no other document, other than those attached to the application form will be entertained for the purpose of claims / concession / weightages etc. in connection with my admission.
6. I hereby to abide by all the Rules, Acts and Laws enforced by Government / Principal / Management of the Institute from time to time and I also hereby give an understanding that as long as I am student of the College, I will do nothing either inside or outside the college / Institute/ Society against the existing rules, Acts. I am fully aware that this may result into disciplinary action against me as per the Rules, Act and Laws.

7. I fully understand that the Principal / Management of the college will have full right to expel me from College for my infringement of the rules and conduct and discipline as per the understanding given above.
8. I know that my ward will not be permitted to appear for his/her college / university examination if he/she fails to satisfy the college authorities on any of the following counts:
  - At least 75% attendance at lectures/ practical
  - Attendance and performance at the college examination / tutorials.
  - Good and disciplined behavior in the college premises
  - Obedient of the instruction of teachers, staff and other college authorities
  - Payment of college fees as prescribed and on time.
9. I have noted that it may not be possible for the college authorities to inform me about the progress of my ward from time to time. I shall therefore keep myself in touch with my ward and the teachers concerned about his/her attendance of lectures, practical and tutorials.
10. I am aware that in any case my ward desires to leave the college for any reason, I shall inform the college authorities in writing so as to enable him/her to cancel the admission.
11. I am aware that the refund of tuitions fees or any part of it is possible only if the claim is made within 2 weeks from the date of commencement for the college.
12. I am aware that use of mobile phones is prohibited wherever academic activity is going on (Classroom, Laboratories, and Library) & shall abide by the same.
13. The student should carry and wear identity card regularly and it should be produced when demanded by the authority of the college or institute.
14. I hereby agree that I have no objection in using my pictures in soft copy and hard print form during promotions of events & advertisements and institute related activities.

**Date :**

**Place:**

**(Signature of Parent/Guardian)**  
**Name:**

**(Signature of Candidate)**  
**Name:**

**DECLARATION TO BE SIGNED BY THE CANDIDATE BELONGING TO BACKWARD CLASSES**

I understand that admission offered to me against the quota for reserved category is provisional and will be cancelled, if my caste claim is rejected by the Director of Social Welfare, Maharashtra State.

**Date:**

**(Signature of Parent/Guardian)**

**DECLARATION TO BE SIGNED BY PARENTS / GUARDIANS BELONGING TO BACKWARD CLASSES**

I hereby declare that:

1. The particulars furnished by my ward in this application form are correct to the best of my knowledge.
2. I undertake and abide myself to pay on behalf of my ward such fees, charges etc. by due date which the college may declare from time to time, In the event of failure on my part and / or my ward the Principal of the college may take such action against my ward, as he may deem fit.

**Date:**

**(Signature of Parent / Guardian)**

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**INSTRUCTION FOR FILLING IN APPLICATION FORM**

1. This form should be filled in BLOCK LETTERS by the candidate in HIS/HER own handwriting.
2. The last date for receipt is as prescribed by the Principal of the College.
3. Incomplete application form and those without attested copies of necessary certificate will not be considered.
4. A candidate who is found to have furnished false information or has suppressed any information, if admitted, will be expelled and his/her fees will be forfeited.
5. The candidate will have to produce the original copies of certificate and mark sheets at the time of scrutiny of candidate when called for the purpose.

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**(FOR OFFICE USE)**

1. Name in Full: \_\_\_\_\_

2. Choice of Course: \_\_\_\_\_

3. SEX: Male  Female

4. Category: SC /ST / VJ / NT-1 / NT-2 / NT-3 / OBC / SBC / OPEN \_\_\_\_\_

Admission granted / admission not granted

Verified by \_\_\_\_\_ Principal \_\_\_\_\_

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Aspirant can directly apply to any of the following Institute(s) or can process through Centralized Admission.

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**Dy. Registrar (Admissions)**  
**Sinhgad Technical Education Society**

19/15, Smt. Khilare Marg., Off Karve Road  
Erandwane, Pune 411004  
Maharashtra, India  
Phone: +912025431001, Fax: 020 25458520  
Email: [admissions@sinhgad.edu](mailto:admissions@sinhgad.edu)  
Visit us: [www.sinhgad.edu](http://www.sinhgad.edu)