

# Maintenance of Campus Facilities

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities-laboratory, library, sports complex, computers, classrooms etc.

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1) SIHMCT is located in the STES Lonavala campus, Maval, Pune. Like all STES campuses, this Campus also has a central department known as estate office. It is assigned the responsibility providing and maintaining the common facilities required by the individual colleges in the campus. It includes all the common amenities and support systems such as road/ parking, water, electricity, power back-up, internet, sanitation and green initiatives, sports ground, cultural centre, gym, shopping complex, students' activity centre and securities. Other sports/recreational facilities are available like; cricket ground, cultural centre, swimming pool, football ground and others. Student activity centre is a facility available wherein indoor games are made available such as chess, carom, gymnasium and yoga centre and other. Full time staff is appointed for the estate office with the duties assigned separately which is monitored by the Estate Manager and controlled by the Campus Director. These common expenses are equally shared by all the colleges/ institutes in the campus. The waste management, gardening is outsourced to some external agencies which help to provide the clean and green ambience of the campus.

2) Equipments, instruments and appliances involved in the teaching-learning process require a continuous maintenance and repair.

- Advanced Equipments-The Advanced and Expensive Equipments are maintained by Annual Maintenance Contract (AMC).

- Instruments- Instruments, small equipment like Mixer, Micro Oven, and Electric Bitter Pasta Machine & Barbeque are repaired time-to-time and maintained periodically.

- ICT tool-The computers are monitored and maintained time-to-time. All computers and peripherals are checked by respective technical assistant for any problem. The software updates and ICT tool and internet related problems are resolved from the respective service providers.

- Maintenance of Infrastructure-The infrastructure maintenance which includes civil, plumbing, electrical, furniture repair and other is done by estate office as and when required.

- The Library- the Library holdings consisting of books and journals require a separate treatment and maintenance including binding. These services are outsourced to the specified agencies. The stock verification is done as a part of regular maintenance. Reading Hall is working 24/7 round the clock for academic benefits of students. We have the Online Public Access Catalogue (OPAC) which is easier to find any books/ catalogue.

- Laboratories- Hotel Management curriculum requires a big setup of laboratories. Each of the laboratory are provided with some specialized services such as Clean Room, Gas Range, Ovens, Refrigerator, Pulveriser, Exhaust System, Deep Fridge, Grinder & Planetary Mixer their maintenance requires specialized services, for which suitable experts are contracted time-to-time.

- Classrooms, seminar hall- Our College have classrooms, seminar hall and staff room. Classrooms and seminar hall are provided with sufficient sitting capacity, LCD with necessary software.

- Drinking water- The quality of drinking water is tested time-to-time. The fire extinguishers are refilled timely. Overhead water tanks are cleaned by Estate Office periodically