

Annual Quality Assurance Report (AQAR) of the IQAC

(2012-13)

(1st August 2012 to 31st July 2013.)



Sinhgad Institutes



Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072
India

Submitted By

Sinhgad Technical Education Society's,

SINHGAD COLLEGE OF NURSING

S. No. 49/1, off Westerly Bypass Highway Road,
Pune-Mumbai Expressway,
Narhe, Pune-411 041.

The Annual Quality Assurance Report (AQAR) of the IQAC
1st August 2012 to 31st July 2013

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part - A

1. Details of the Institution

1.1 Name of the Institution

Sinhgad Technical Education Society's
Sinhgad College of Nursing.

1.2 Address Line 1

Sinhgad College of Nursing, Sr.No-49/1,

Address Line 2

Off. Westerly By Pass Highway, Narhe.

City/Town

Pune.

State

Maharashtra

Pin Code

411 041.

Institution e-mail address

principal.scon@sinhgad.edu

Contact Nos.

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Name of the Head of the Institution:

Prof. Smt. Mangala A. Joshi

Tel. No. with STD Code:

020-24106142

Mobile:

09096083431

Name of the IQAC Co-ordinator: Mr. Vishal R. Naikare

Mobile: 09730470672

IQAC e-mail address: sinhgadiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879) ID 10849

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/60/A&A/016 dated 05-07-2012

1.5 Website address: http://www.sinhgad.edu/sinhgadInstitutes-2013/Inner-pages/SinhgadInstitutes_SCON_About_Us.html

Web-link of the AQAR: http://www.sinhgad.edu/sinhgadInstitutes-2013/Inner-pages/SinhgadInstitutes_SCON_About_Us.html

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.30	2012	July 4, 2017
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY 01/08/2012

*Attached *Annexure I* Members of Internal quality Assurance cell

1.8 AQAR for the year (for example 2010-11) 2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

✓
(eg. INC, AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Maharashtra University of
Health Science,
Vani -Dindori Road,
Mhashrul, Nashik: 422 004.

1.13 Special status conferred by Central/ State Government--

UGC/CSIR/DST/DBT/ICMR etc -

No special status conferred.

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

- **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes:

State level Conference 1:

Application of nursing research in practice enhancing professionalism in nursing through research.

Institutional level seminar: 4

- Newer trends in Psychopharmacology
- Health care delivery system.
- Latest trends in 'Information Communication Technology'
- Clinical teaching.

Institutional level workshop: 4

- ACLS, BLS.
- Communication Process.
- Positive thinking.
- Maternal mortality and maternal health intervention.

2.14 Significant Activities and contributions made by IQAC

- Annual academic audit introduced at institutional Level.
- Feedback mechanism and remedial measures implemented.
- Research cell formulated at institutional level.
- Appointment of academic coordinator.
- Orientation sessions & induction training for newly appointed staffs.
- Teaching learning evaluations and improvisation sessions to foster, excellency in teaching skills.
- Annual college magazine.
- Placement and related activities initiatives: CV writing, campus interviews for final year students.
- Guided for campus interviews and helped for placements of students.
- Awarded topper students.
- Constitution of college student council and student nurses association of India with regular meetings.
- Orientation programme for fresher students.
- Farewell for outgoing students.
- Student – teacher mentorship.
- Regular parent teacher meetings.
- Alumni meetings.
- Promoting research culture among students. (Sponsorship and guidance.)
- Conduction of conferences, workshops, CNEs and seminars.
- NSS activities.

2.15 Plan of action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
-Establish IQAC.	<ul style="list-style-type: none"> • IQAC established on 1/8/2012.
-Academic audit -Teachers feedback.	<ul style="list-style-type: none"> • Annual academic audit Introduced. • Appointment of academic coordinator helped in improving Feedback mechanism and remedial measures implemented: improved teachers performance.
-Formulation of Research Cell. - Improve quality of existing journal.	<ul style="list-style-type: none"> • Research cell formulated. • Institutional level ethics committee reformed. • Revised guidelines and schedule for undergraduate, post graduate students, teachers and departmental research. • Motivated departmental research. • Appreciated teachers who actively worked in nursing research. • Promoting research culture among students: Sponsorship and guidance. • Quality of the existing research journal of the institute (Sinhgad e Journal of Nursing) improved by revising the guidelines for the authors, by making it double blind peer reviewed and applied for indexing of the journal. • Faculty and students published research articles and papers. Monetary concession given to publish their research articles in the e-journal of the institute.
-Enhance teaching skills. - Continuing education programme for teachers. - ICT based teaching learning sessions.	<ul style="list-style-type: none"> • Orientation sessions for newly appointed staffs. • Regular feedback from the students was collected; same was informed to the respective teachers and remedial measures taken. • Promoted teachers to enrol for PhD. • Duty leave sanctioned for faculty to attend conferences, workshops, research related work in nursing profession. • Teaching learning evaluations and improvisation sessions to foster excellency in teaching skills. • Conduction of seminars, conferences, workshops and CNEs. • Study leaves for teachers to pursue their post graduation. • Installed High speed Wi-Fi for ease of internet access for teachers and students. • ICT based audio visual aids alongwith traditional made available to teachers in classes for effective teaching.
-Constitution of student council.	<ul style="list-style-type: none"> • Constitution of student council and grievance Cell: to solve students professional and personal problems. • Conducted General Body meeting with all teachers and students, where students can openly share their problems.

* Attached the Academic Calendar of the year 2012-13 as 'Annexure II'.

-2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

- Management appreciated the teachers actively involved in nursing research.
- Disciplinary actions taken against teachers performing poor in academics.

Part - B

Criterion - I

1. Curricular Aspects

1.1 Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD		-	-	-
PG	01	-	-	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	1	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options.

The affiliating university updates curriculum following INC guidelines and the same is implemented at the college.

Innovations in the curriculum made by:

- Adding value added education,
- Health education campaign to increase community participation in health care activities,
- Sports and cultural activities,
- Health related and some public days celebrated at college.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	--
Trimester	--
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers
Students

Mode of feedback: Online Manual Co-operating schools (for PEI) NA

* Analysis of the feedback enclosed *'Annexure - III'*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The affiliating university updates curriculum following INC guidelines and the same is implemented at the college.
- Students' feedback and suggestions about curriculum updation are collectively forwarded to the board of studies at university for considerations.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

- Research cell.
- Student counselling cell and grievance cell.
- College student council.
- Sexual Harassment against Women cell.

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty :

Total	Asst. Professors	Associate Professors	Professors	Others
30	05	03	01	21

2.2 No. of permanent faculty with Ph.D. Nil

2.3 No. of Faculty Positions:

Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	03	03	02	01	01	21	00	30	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest: 01	Visiting faculty: 53	Temporary faculty: 0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	2	2	-
Presented papers	-	5	-
Resource Persons	-	2	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Simulation methods.
- Clinical teachings.
- Planned demonstration and re- demonstrations in clinical areas.
- Field visits in various subjects for real time exposure to students.
- Introduction of tutorial classes in difficult subjects to boost students' confidence.
- Nutrition practical to help to learn therapeutic diet with caloric values.
- Exposure to students at various super speciality hospitals.
- Hands on training at holistic centre to facilitate students to learn holistic care approach in patient care.
- Clinical exposure in Community Health Nursing by adopting new areas i.e. Yewalewadi: to create social awareness.
- Health exhibitions, poster exhibitions, street plays, role plays, health education campaign, health check up camps, school health programmes, Haemoglobin estimation camps for beneficiaries to increase community partnership in health care activities.
- Students' mentorship.
- Education through movies.
- Evidence based practices.
- Traditional and modern ICT based audio visual aids made available to teachers in classes.
- Students counselling and grievance Cell to solve students professional and personal problems.

2.7 Total No. of actual teaching days during this academic year 240 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- Concurrent evaluation mechanism,
- Betterment exam for ATKT students,
- Showcasing of best written answer books,
- Educating students on written examination skills.

2.9 No. of faculty members involved in curriculum restructuring/ revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students
Minimum requirement of university to appear in examination is
Theory 75%, Practical 80%

Theory: 84%
Clinical: 90%

2.11 Course/Programme wise distribution of pass percentage: Academic year 2012-13.

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Basic B.Sc. N. -1	31	-	-	45%	-	47.72
Basic B.Sc. N. -2	12	-	92%	8%	-	100
Basic B.Sc. N. -3	23	9%	-	91%	-	100
Basic B.Sc. N. -4	11	27%	-	73%	-	100
P.B. B.Sc. N.- F.Y.	44	5%	91%	2%	-	98
PB B.Sc. N.- S.Y.	36	56%	44%	-	-	100
M.Sc. N. -F.Y.	24	8%	83%	-	-	91
M.Sc. N.- S.Y.	19	31%	69%	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Appointment of academic coordinator.
- Regular evaluation of teaching and learning content through academic audit, formal feedbacks from students, parents, alumni and stakeholders, regular faculty meetings monitored and conducted by academic coordinator.
- Initiated protocols for teacher's daily activity diary which is scrutinized by Principal.
- Facilitation of ICT enabled audiovisual aids for teaching.
- Practice teaching sessions were introduced for teachers to foster teaching skills among teachers.
- Feedback mechanism and remedial measures implemented.
- Organized institutional level workshops and seminars.
- Annual academic audit introduced.
- Clinical supervision by senior faculties ensured.
- Concurrent evaluation mechanism.
- Betterment exam for ATKT students.
- Regular Counselling of failed and weaker students.
- Communication of student's performance to parents.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	-
HRD programmes	30
Orientation programmes	15
Faculty exchange programme	-
Staff training conducted by the university	2
Staff training conducted by other institutions	30
Summer / Winter schools, Workshops, etc.	2
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative	4	-	4	-
Technical	2	-	2	-

Criterion - III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Formulation of research cell.
- Restructuring of Institutional level ethics committee.
- Revised guidelines and schedule for undergraduate, post graduate students, teachers and departmental research.
- Motivation for departmental research.
- Support and encouragement to teachers engaged in nursing research.
- Quality of the existing research journal of the institute (Sinhgad e Journal of Nursing) improved by revising the guidelines for the authors, by making it double blind peer reviewed and applied for indexing of the journal.
- Monitory concession given to college faculty and students to publish their research articles in the e-journal of the institute.
- One teaching faculty enrolled for Ph.D. in nursing during this academic year.
- Department-wise guest lecturers and seminars in Nursing Research.
- Online as well as manual access to research articles and thesis facilitated by college Library.
- Free Access to University's digital library.
- Guidance to students both of institute and outside institute by college faculty for research projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	
Outlay in Rs. Lakhs	-	-	-	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	02	-
Non-Peer Review Journals	-	-	-
e-Journals	-	02	-
Conference proceedings	-	01	01

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from:

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

- Free of cost consultation is provided in all practicing areas of nursing.

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	1	-	-
Sponsoring agencies	-	-	Sinhgad Technical Education Society	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Assistance is provided by Sinhgad Technical Education Society for registration fees, travels, duty leaves to motivate teachers to indulge in research.

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
-	-	01	-	-	-	-

3.18 No. of faculty from the Institution
 who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of awards won in NSS:

University level State level
National level International level

3.24 No. of awards won in NCC:

University level State level
National level International level

3.25 No. of extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major activities during the year in the sphere of extension activities and Institutional social responsibility

- Conducted NSS Special Camp for seven days from 10.02.2012 to 17.02.2012 in tribal area - Kadve village, Taluka- Velhe, Dist Pune.
- Free general health check up camp in NSS Camp of Kadve village.
- Celebration of health days as per NSS calendar.
- Tree plantation done in Deaf and dumb school, Dhayari, Pune.
- Brahma kumari meditation programme for villagers at Kadve village.
- Major Activities under each department:

Community Health Nursing: -

- Health education and school health checkup camp conducted at Kondhwa,
- Health education on water sanitation in various areas of Yewalewadi,
- Malaria prevention programme conducted at Kondhwa,
- World AIDS Day celebrated at Kondhwa.

•Child Health Nursing: -

- Health education on Immunization Programme,
- Genetic counseling sessions,
- IMNCI workshop conducted at college level.

•Mental health Nursing :-

- World mental health day celebration in Pacharne village and in Sassoon General Hospital,
- World Alzheimer's day celebrated in Shrimati Kashibai Navale Hospital & Research Centre, Narhe.

•Medical Surgical Nursing :-

- HPV vaccination provided to remote village girls under the age of 15 years - 2013 in Vadaj village, near Shivneri Fort, tribal area of Pune District, Maharashtra State in collaboration with Rotary club Pune East.
- World health day's celebration on hypertension in Kondhwa community.

•Midwifery Nursing:-

Health education sessions were conducted in the Antenatal and Postnatal wards on the topics -

- ANC and PNC care,
- Diet in ANC and PNC.
- Breast feeding techniques,
- Normal Pregnancy and care after confinement.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19 Acers	-	STES	19 Acers
Class rooms	6	6	STES	12
Laboratories	6	-	STES	6
Seminar Halls	1	1	STES	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	1	STES	1
-	-	2.73 Lakhs	STES	2.73 Lakhs
Others	Laboratory and class rooms are well equipped. Exposure to student is given to state of art equipments and facilities from sister institute Smt. Kashibai Navale Medical College and General Hospital. Overall campus maintained by sister institute.			

4.2 Computerization of administration and library

- Computerization of Administration office, Library and faculty office with LAN.
- High speed internet connection in all college campus including library.
- Digital Library installed to have access to internet and MUHS Library.
- Dynamic college website.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2368	11.48 Lakhs	62	0.51 Lakhs	2430	11.99 Lakhs
Reference Books	218	3.64 Lakhs	12	0.35 Lakhs	230	3.99 Lakhs
e-Books	-	-	-	-	-	-
Journals	19	3.23 Lakhs	07	0.89 Lakhs	07	0.89 Lakhs
e-Journals	1	-	1	-	1	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	30	12	yes	yes	yes	6	8	4
Added	-	-	-	-	-	-	-	-
Total	30	12	yes	yes	yes	6	8	4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Computer classes organized for all students.
- Internet access to staffs and students with LAN connections.
- Trouble shooting training to the needy staffs.
- Training to faculty about information technology by STES Engineering College.

4.6 Amount spent on maintenance in lakhs:

i) ICT	1.48 Lakhs
ii) Campus Infrastructure and facilities	20.99 Lakhs
iii) Equipments	2.55 Lakhs
iv) Others	13.58 Lakhs
Total:	38.6 Lakhs

***College is being situated in a huge campus the entire maintenance, house keeping, security, water charges etc. are borne by the sister institute Smt. Kashibai Navale Medical College and General Hospital.**

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Conducted orientation programme for fresher students.
2. Farewell organized for outgoing students.
3. Timely parent teacher meetings.
4. Alumni meetings.
5. Monetary concessions for all students to publish their research articles in Sinhgad e Journal of Nursing.
6. Constituted of student council in college.
7. General body Meeting of students under student nurses association of India.
8. Conducted conferences and workshops.
9. Rewarding topper students.
10. NSS activities.
11. Conduction campus interviews, providing placements for students.
12. Extended library hours.
13. Easy access to computers in computer lab., with Internet LAN connection.
14. High speed wi-fi in all college campus.
15. Medical Insurance for students.

5.2 Efforts made by the institution for tracking the progression

1. Feedback from Students, Alumni, Parents and Employers.
2. Feedback from the employers where alumni are working.
3. Suggestion Box.
4. Students counselling.
5. General Body meeting for all teachers and students, where students can openly share their problems.
6. Published annual College magazine to promote extracurricular activities.
7. Allotment of guardian teachers for individual students for holistic welfare of students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
176	45	-	-

(b) No. of students outside the state

-

The policy of Govt. of Maharashtra does not permit outside state students.

(c) No. of international students

-

Men

No	%
77	34.84

Women

No	%
144	65.16

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
170	35	4	55	0	264	137	35	3	46	0	221

Demand ratio 1:0.82

Dropout %: 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Final Year Students of Undergraduate course are prepared for various competitive examinations in Nursing Services, administrations and teaching.

No. of students beneficiaries

176

5.5 No. of students qualified in these examinations

NET

SET/SLET

GATE

CAT

IAS/IPS etc

State PSC

UPSC

Others

Our students Miss. Hetal Wakade, Miss. Anu Varghese, Miss. Helly Desai, Miss. Soniya Valson, Miss. Sonal Vacchani, Miss. Nisha Patel of Sinhgad College of Nursing settled in abroad countries like USA, Canada, UK, Australia after qualifying competitive examinations to get work permit.

5.6 Details of student counselling and career guidance.

- Each class is maintaining counselling register, students who need help initially counselled by subject teacher, class coordinator, HOD of particular subject, Principal as per the severity of the need.
- Counselling cell headed by HOD mental health nursing is established in the college.
- College is attached to parent hospital Shreemati Kashibai Navale Medical College and General Hospital. Parent hospital is running full fledged Psychiatric Unit where 12 Psychiatrists, 2 Psychologists are appointed. Counselling is given to student as and when required by professional psychological counsellor.
- Sinhgad College of Nursing is affiliated to Maharashtra University of Health Sciences, Nashik. University is making a region wise provision for counselling of students if required.
- College is under umbrella of Sinhgad Technical Education Society, Society has its own campus placement cell.
- College arranged campus interviews and helped for placements to students. (3 campus interviews were conducted 18 students were placed.)
- Guided students about CV writing and appearing for interviews.

No. of students benefitted

18

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3	42	18	264

5.8 Details of gender sensitization programmes

- Sexual Harassment against Women cell established in college.
- Health education campaigning on early detection of cervical cancer.
- Arranged health education for adolescent girls on care during menstruation, premenstrual syndrome.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level

International level

No. Of students participated in cultural events

State/ University level National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level

International level

Cultural: State/ University level National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount INR
Financial support from institution	—	—
Financial support from government	76	47,91,783
Financial support from other sources	07	3,80,000
Number of students who received International/ National recognitions	—	—

5.11 Student organised / initiatives

Fairs : State/ University level National level
International level

Exhibition: State/ University level National level
International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievance, minor if any resolved immediately at college level.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To provide highest quality nursing education keeping in view the societal health and nursing needs in the global context.

Mission:

Mission of this Nursing College is to provides, accessible High standards Graduate & Post Graduate Nursing education to the students coming from the diverse culture, for the preparation and development of nursing leaders at all different setting of practice.

Based on changing Health needs of the Society, in the Education & Practice, we are committed to maintain high standards in nursing education by creating culture of academic excellence, enduring wisdom that integrates evidence based practice through scientific approach, research & professional development of an individual.

This college faculty believes and are committed to fostering an environment that promotes respect, positive attitude and collaboration among all the members of the Health Care Team, family, patient and other interdisciplinary department.

Faculty believes in overall development of students as professional, person and responsible citizen.

6.2 Does the Institution has a Management Information System

Yes

- ZOOM software: to maintain student payment data for admission.
- PAYWIZ software: for the account details from the college accountant to the main account office of society. This software maintains the data of salary, income tax & professional tax.
- MKCL software developed by MUHS: details of eligibility data of students, bank details, profile of students.
- Dynamic College Website through which very important news and major events are uploaded www.sinhgad.edu.
- STES possess own data centre.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The affiliating university updates curriculum following INC guidelines and the same is implemented at the college.

Innovations in the curriculum made by:

- Adding value added education,

- Health education campaign to increase community participation in health care activities,
- Sports and cultural activities,
- Health related and some public days celebrated at college.

6.3.2 Teaching and Learning

- Orientation sessions for newly appointed staffs.
- Regular feedback from the students was collected and the same was informed to the respective teachers.
- Promoted teachers to enrol for PhD.
- Duty leave policy for faculty to attend conferences, workshops and examination, research related work in nursing profession.
- Teaching Learning session was introduced for teachers to foster teaching skills among teachers.
- Conducted seminars, conferences and workshops, CNEs.
- Study leave for teachers to pursue their post graduation
- High speed internet access for teachers and students.

6.3.3 Examination and Evaluation

- Concurrent evaluation mechanism,
- Betterment exam for ATKT students,
- Showcasing of best written answer books,
- Educating students on written examination skills.

6.3.4 Research and Development:

- Research cell formulated.
- Institutional level ethics committee reformed.
- Revised guidelines and schedule for undergraduate, post graduate students and teachers, departmental researches.
- Departmental research motivated.
- Appreciated teachers who actively worked in nursing research.
- Quality of the existing Research journal of the institute (Sinhgad e Journal of Nursing) improved by revising the guidelines for the authors, by making it Double blind peer reviewed and applied for indexing of the journal.
- Monitory concession was given to college faculty and students to publish their research article in the e-journal of the institute.

6.3.5 Library, ICT and Physical infrastructure / Instrumentation

- The College is making use of ICT technology in library, office and in teaching learning process.
- The college is equipped with 30 computers, 2 printers, LCD and allied audio video aids.
- Internet connection of 100 mbps bandwidth is provided.
- Laboratories are well equipped.
- Indoor and outdoor sports facilities are provided.
- Canteen, mess and cafeteria facilities are made available.
- Bank with ATM facility, Parking Sheds, Sick rooms, common room and Hostel facilities are provided. 1000 sitting capacity auditorium is made available for students and conducting various programmes.
- Free transport facility.
- Building is being made available.

6.3.6 Human Resource Management

- Local Management Committee: 'The Governing Body' meets biannually.
- Autonomy provided to Principal in decision making and budgeting.
- Management meets all faculties to solve any grievances and guide them periodically.
- General body Meeting of students was organized under student nurses association of India.
- Arranged CNE on communication process, positive thinking by the management.

6.3.7 Faculty and Staff recruitment

- More than 90 % staffs are existing out of which 75% is approved by MUHS.
- Staff selection process is transparent, merit base and as per guidelines of the MUHS.
- Wide Publicity is given by the Society in the News Papers for staff recruitment to get the best faculty.

6.3.8 Industry Interaction / Collaboration

- Institute like Colombia Asia Hospital, Campus interview is conducted for the placement of the students.
- Collaboration with super speciality hospitals.

6.3.9 Admission of Students

- **Basic B.Sc. nursing, Post Basic B.Sc. & M.Sc Nursing**

Rules and regulations are framed by DMER every year for the admission process. DMER conducts the entrance test, prepare a merit list and admit the students by maintaining statutory reservation and transparency in admission process.

6.4 Welfare schemes for:

Teaching	<ul style="list-style-type: none">• Free health care facilities.• Study Leave, Duty leave for professional growth.• Leaves as per government of Maharashtra.• Salary and wages as per 6th Pay commission implemented.• Employee welfare and Medical Insurance facility.
Non - Teaching	<ul style="list-style-type: none">• Free health care facilities.• Leaves as per government of Maharashtra.• Salary and wages as per 6th Pay commission implemented.• Employee welfare and Medical Insurance facility.
Students	Free ships and scholarships from social welfare department from GOM. <ul style="list-style-type: none">• DMER scholarship.• Minority scholarship• Leela Poonawala Scholarship• Sawitri Bai Phule scholarship• Pustak Pedhi Yojana• Earn & learn scheme• Tata memorial scholarship.• Support for getting Educational Bank Loan / Financial Assistance from Private Trust.• Free transport facilities.

6.5 Total corpus fund generated

INR 63.05 Lakhs

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes	Agency	Yes	Authority
Academic	✓	Academic Audit committee STES.	✓	College Audit Committee Academic coordinator
Administrative	✓		✓	STES Administration.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No -

For PG Programmes Yes No -

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Concurrent evaluation mechanism,
- Betterment exam for ATKT students,
- Showcasing of best written answer books,
- Educating students on written examination skills.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Being affiliated college very limited autonomy is given by MUHS as per the policy.
- University regulates functioning of the Institute by inspecting the college once in a year and given suggestions for betterment.

6.11 Activities and support from the Alumni Association

- Efforts are being made for strengthen alumni association and their active involvement in growth of the institute.

6.12 Activities and support from the Parent – Teacher Association

- Efforts are being made for strengthen parent teacher association and their active involvement in growth of the institute.

6.13 Development programmes for support staff.

- Tally education for accountants by management.
- IT training for needy staffs.
- Trouble shooting training for staffs.
- Drivers training conducted by Central Institute of Road and Transport.
- Health Education for support staffs.
- Free health facility for support staffs.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation and cleanliness drive through NSS activities,
- Distribution of saplings
- Sewage treatment Plant.
- De-compost of waste.
- Use of Solar energy in the hostels.
- STES is nurturing eco-friendly atmosphere.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- IQAC established on 1/8/2012
- Annual academic audit introduced.
- Research cell formulated.
- Appointed of academic coordinator.
- Teaching learning sessions for newly appointed staffs introduced.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Actions taken report
-Establishment of IQAC SCON.	<ul style="list-style-type: none"> ● IQAC Established on 1/8/2012.
-Academic Audit -Formal feedback from students, stakeholders, parents, alumini	<ul style="list-style-type: none"> ● Annual academic audit introduced. ● Appointment of academic coordinator helped in improving the results. ● Formal feedback mechanism and remedial measures implemented: improved teachers performance.
-Formulation of Research Cell - Improve quality of existing journal	<ul style="list-style-type: none"> ● Research cell formulated. ● Institutional level ethics committee reformed. ● Revised guidelines and schedule for undergraduate, post graduate students, teachers and departmental research. ● Motivated departmental research. ● Appreciated teachers who actively worked in nursing research. ● Sponsorship and guidance given to students for research activities.. ● Quality of the existing research journal of the institute (Sinhgad e Journal of Nursing) improved by revising the guidelines for the authors, by making it Double blind peer reviewed and applied for indexing of the journal. ● Faculty and students published research articles and papers. Concession in fees given to publish their research article in the e-journal of the institute.

<ul style="list-style-type: none"> -Enhancing teaching skills. - Continuing education programme for teachers. - ICT based teaching learning sessions. 	<ul style="list-style-type: none"> • Orientation sessions for newly appointed staff. • Regular feedback from the students was collected; same was informed to the respective teachers and remedial measures taken. • Promoted teachers to enrol for PhD. • Duty leave sanctioned for faculty to attend conferences, workshops, research related work in nursing profession. • Teaching learning evaluations and improvisation sessions to foster excellency in teaching skills. • Conduction of seminars, conferences, workshops and CNEs. • Allocation of Study leaves for teachers to pursue their post graduation. • Internet access for teachers and students. • Traditional and ICT based audio visual aids made available to teachers in classes for effective teaching.
<ul style="list-style-type: none"> -Constitution of student council. 	<ul style="list-style-type: none"> • Constitution of student council and grievance cell: to solve students professional and personal problems. • Conducted General Body meeting with all teachers and students, where students can openly share their problems.

7.3 Give two Best Practices of the institution
(please see the format in the NAAC Self- study Manuals)

1. Annual academic audit introduced.
2. Research cell formulated.

Provide the details in 'Annexure IV'

7.4 Contribution to environmental awareness / protection

- Tree plantation and cleanliness drive through NSS activities,
- Distribution of saplings
- Sewage treatment Plant.
- De-compost of waste.
- Use of Solar energy in the hostels.
- STES is nurturing eco-friendly atmosphere.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

- 800 bedded full fledged a sister institute's hospital in campus.
- Ample of clinical experience as parent hospital is charitable hospital and providing all services free of cost.
- Society has established both rural and urban community health centres for better experience in the community health nursing subject.
- Experienced teaching faculty.
- Support from the sister institutions.
- Ample of Cultural, indoor and out door sports activities in the campus.
- Major areas in campus are under electronic surveillance.

8. Plans of institution for next year

- Strengthening of Laboratories with modern equipments.
- More seminars and conferences will be conducted.
- Short term courses in nursing will be introduced.

SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD COLLEGE OF NURSING
INTERNAL QUALITY ASSURANCE CELL (IQAC) 2012-13

Ref.: SCON /214(c) / 2012-13

Date: -1st August 2012.

**To,
The President,
STES,
Erandawane.**

Subject: -Approval of IQAC cell at Sinhgad College of Sinhgad College of Nursing.

Respected Sir,


As per the guidelines of NAAC we have to form IQAC cell at Sinhgad College of Nursing.
We have formed the IQAC cell in our college as below:

1. Chairperson: Head of the Institution- **Prof. Mrs. Mangala A. Joshi**
2. A few senior administrative officers- **Mrs. Varsharani K. Giram (Asst. Lib)**
3. Teachers-
 - A. **Mrs. Kalpana Bhandari**
 - B. **Mrs. Jyoti. V. Naikare**
 - C. **Mrs. Reshma Bodhak**
 - D. **Ms. Prajwala Dongardive**
4. One member from the Management- **Dr. Mrs. Asha Bokil (Director STES)**
5. One/two nominees from local society, Students and Alumni -
 - a. **Miss. Sucheta Yangad (Associate Professor, DYP CON)**
 - b. **Ms. Rashmi More. (Student)**
 - c. **Mrs. Himalini Nimbalkar (Alumni)**
6. One/two nominees from Employer/Industrialists/stakeholders-
 - a. **Mrs. Nirmala Lole (Nursing Director, Rao Nsg Home, Pune)**
7. The coordinator/Director of the IQAC- **Mr. Vishal Naikare**

Kindly approve the same.

Thanking You

Yours faithfully,


**Principal
Sinhgad College of Nursing
Narhe, Pune: -41.**




**Approved
Hon'ble President
Sinhgad Technical Education Society, Erandawane.**

Annexure: II
ACADAMIC CALENDER

STES SINHGAD COLLEGE OF NURSING
ACADAMIC CALENDER 2012-13

SR. NO.	MONTH	WEEK	DATES	EVENTS	ASSIGN DEPARTMENT
01	August	1 st week	01/08/2012 to 08/08/2012	World breast feeding week Encouragement week College started	Gynecology & Obstetric , Pediatric Department
		3 rd week	15/08/2012	Independence day	
02	September	1 st week	5/09/12	Teachers Day	
		2 nd week	12/09/12 12/09/2012	Faculty meeting. World Oral Health Day.	Community & Pediatric Department
		4 th week	22/09/12 22/09/2012 29/09/12 29/09/12	Alzheimer's Day World Day of Deaf. Orientation Programme for new batches. Celebration of World Heart day.	Psychiatric Department Medical Surgical Department Medical Surgical Department
03	October	1 st week	01/10/2012 02/10/2012 02/10/2012 03/10/2012	International Day for Elderly Mahatma Gandhi Jayanti (Non Violence Day) National Antidrug Addiction Day Dussera celebration.	Community & Medical Surgical Department Psychiatric Departmental
		2 nd week	10/10/12 15/10/12 16/10/2012 17/10/12	Mental Health Day Global Hand washing Day World Food Day. Faculty meeting	Psychiatric Department Community dept. Gynecology & Obstetric, Pediatric Department
		3 rd week	20/10/2012 21/10/2012	World Osteoporosis Day. World Iodine deficiency Day.	Gynecology & Obstetric Department Community & Pediatric Department
		4 th week	22/10/12 to 3/11/12 26/10/2012	Diwali vacation World Obesity Day	Community & Medical Surgical Department
04	November	2 nd week	10/11/2012 14/11/12 14/11/2012	World Immunization Day. Children Day Diabetic Day.	Pediatric, Community, Obstetric Dept. Pediatric Department Medical Surgical Department

		4 th week	26/11/12 28/11/12	Constitution Day Faculty Meeting University Exams of Nov – Dec batch & repeaters	All Departments
05	December	1 st week	01/12/12 02/12/2012 03/12/2012	AIDS prevention week celebration National Pollution prevention day. International day of disabled patients.	Gynecology & Obstetric Department Community Department Psychiatric Department
		2 nd week	09/12/2012 12/12/12	World patient's safety day. Faculty meeting Mid Term Examination	Psychiatric Department
		4 th week	25/12/12 31/12/2012	Christmas Celebration Welcome party	SNA
06	January	4 th week	9/01/13 26/01/13 30/01/2013	Odd batch send off Republic Day Celebration at college level. World Leprosy Eradication Day NSS Camp	SNA Community Health Department
07	February	1 st week	2/02/13 to 7/02/13	College week	SNA & Cultural com
		2 nd week	12/02/2013	Sexual & Reproductive Health Awareness Day	All Departments
08	March	1 st week	08/03/13	Women's Day	Gynecology Obstetric Departments
		2 nd week	15/03/2013	World Consumer rights Day	Psychiatric Departments
		4 th week	24/03/2013	World T. B. Day	Medical Surgical Department
09	April	1 st week	07/04/2013	World Health Day	All Departments
		2 nd week		Pre Final Examination	
		4 th week	22/04/2013	Earth Day.	All Departments
10	May	2 nd week	5/5/2013 12/05/2013	Farewell party International Nurse's Day.	SNA All Departments
		4 th week		MUHS Final Examination	
11	June	2 nd week	14/06/2013	World Blood Donation Day.	Medical Surgical Department
12	July	2 nd week	11/07/2013	World Population Day.	Community Health Department
		4 th week	29/07/2013	ORS Day.	Pediatric Department

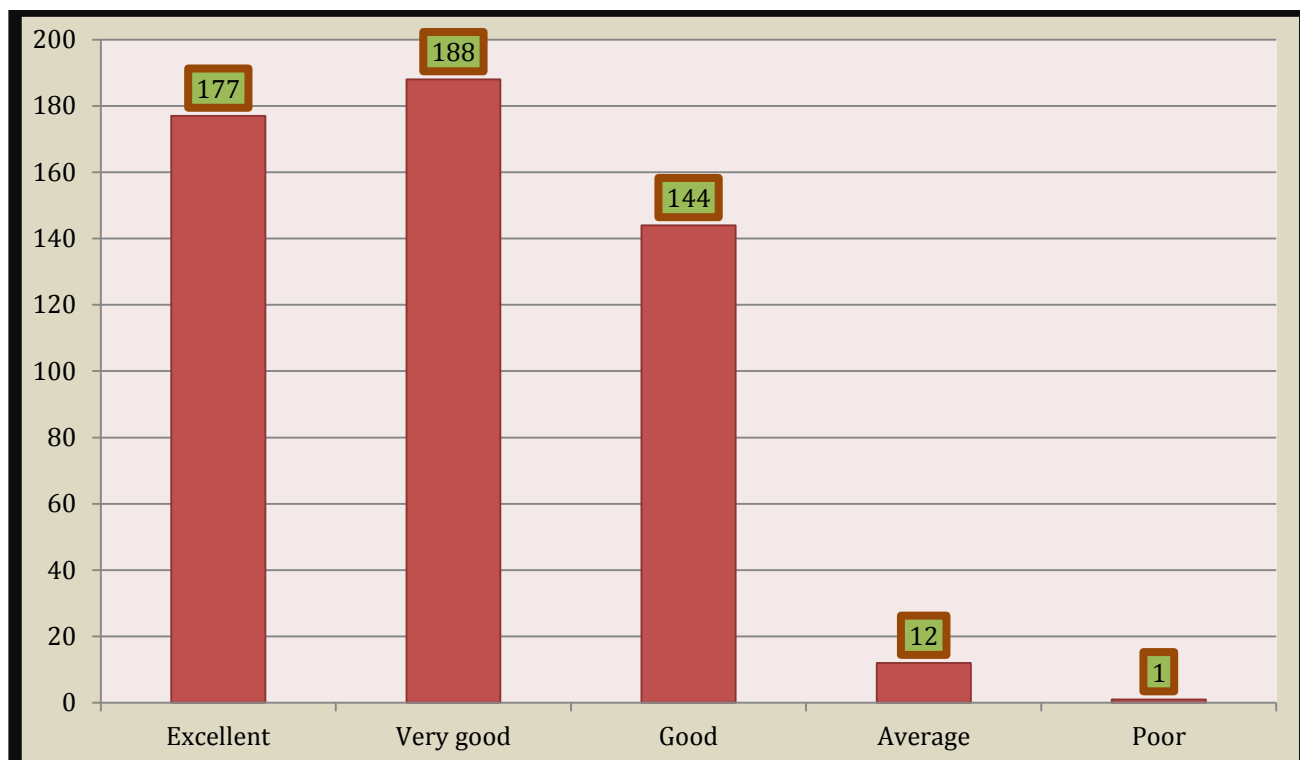
Annexure: III A
Analysis of alumni feedback

Sinhgad Technical Education Society's
SINHGAD COLLEGE OF NURSING
Narhe, Pune: -41.

ALUMNI FEEDBACK A.Y.2012-2013

Sr. No.	Particulars	Marks obtained in each particulars				
		Excellent	Very good	Good	Average	Poor
1.	Curriculum	27	22	9	0	0
2.	Environment College UPH and RPH	32	16	10	0	0
3.	Infrastructure	12	19	26	1	0
4.	Faculty	29	19	10	0	0
5.	Library	22	18	14	4	0
6.	Laboratory	10	30	16	2	0
7.	Support Material	14	23	18	3	0
8.	Training Placement	18	16	22	2	0
9.	College recommendation	13	25	19	0	1
Overall		177	188	144	12	1

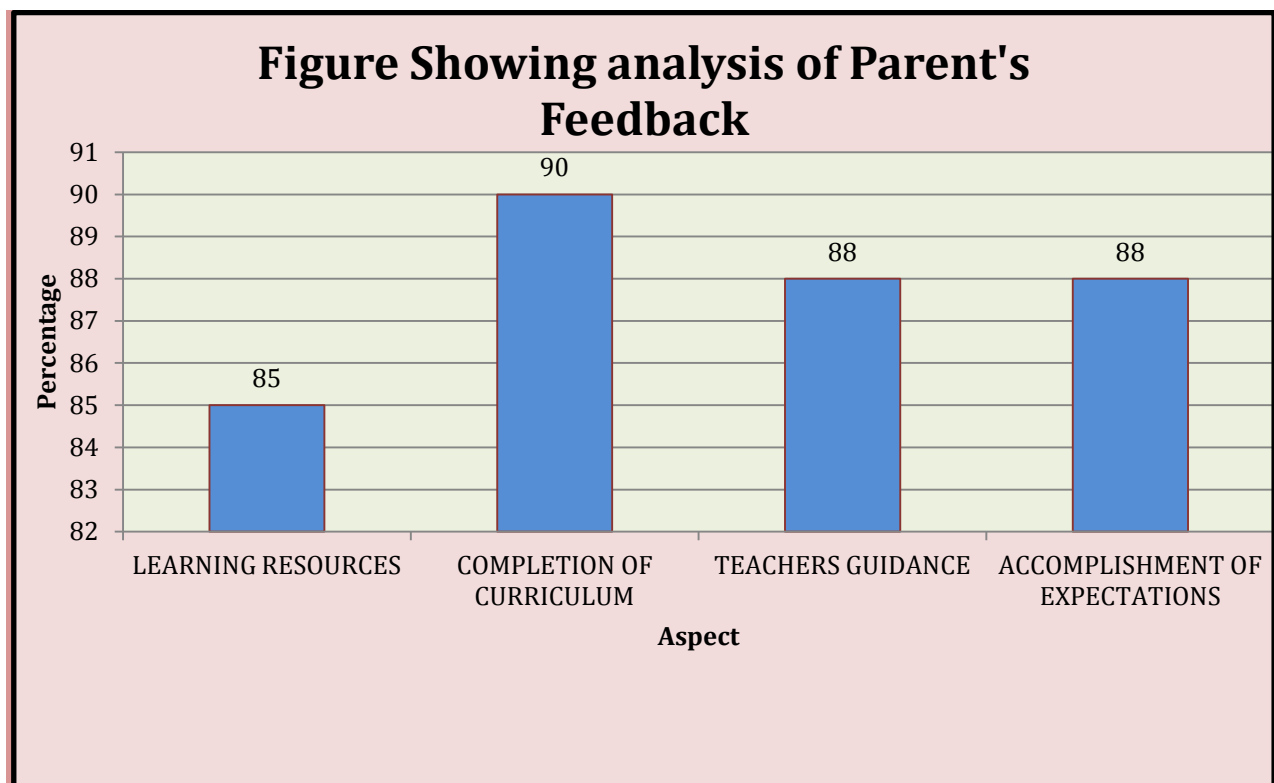
Figure showing analysis scores obtained in of alumni feedback A.Y.2012-2013



**SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD COLLEGE OF NURSING
NARHE- PUNE 41**

SCORES OBTAINED IN PARENT'S FEEDBACK (Academic Year 2012-2013)

SR. NO.	ASPECTS	PERCENTAGE
1.	LEARNING RESOURCES	85
2.	COMPLETION OF CURRICULUM	90
3.	TEACHERS GUIDANCE	88
4.	ACCOMPLISHMENT OF EXPECTATIONS	88

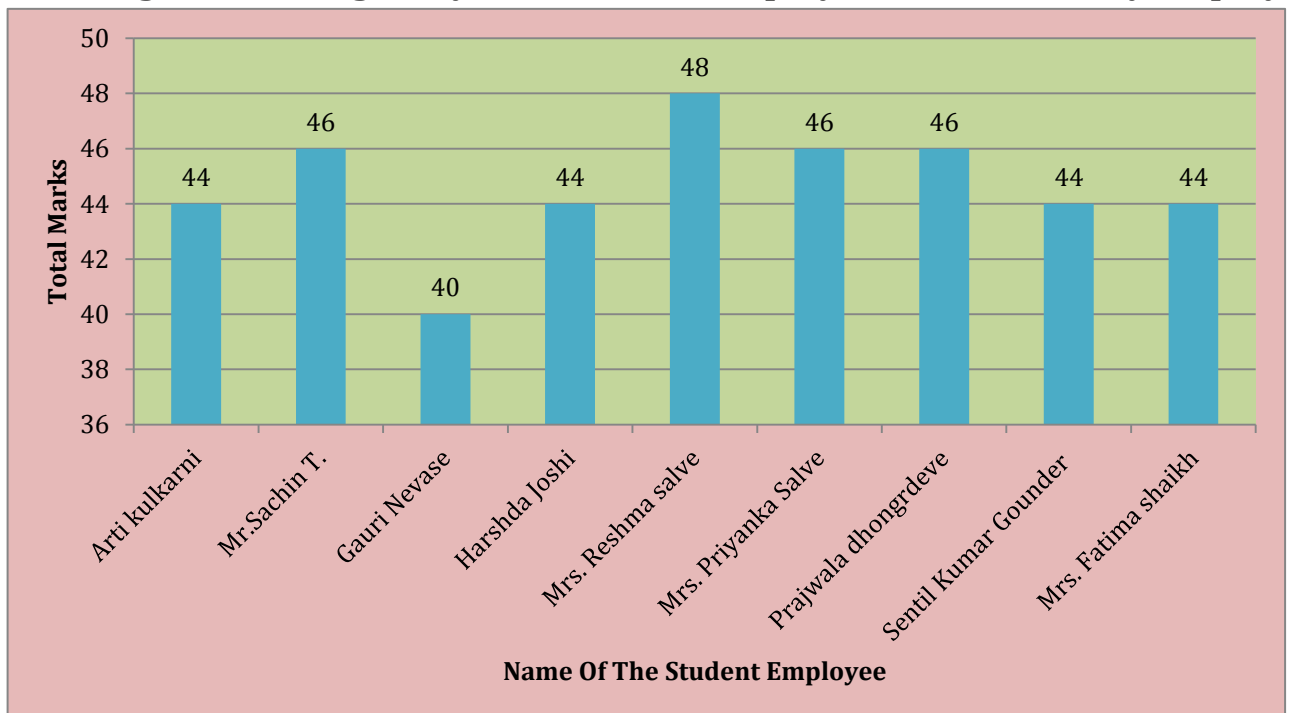


SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD COLLEGE OF NURSING
NARHE, PUNE-41
Academic year 2012-13

Table Showing Analysis of Employers evaluation of employee (Student of the institute.)

NAME OF THE STUDENT	AVAILABLE MARKS	OUT OF
Arti Kulkarni	44	50
Mr. Sachin T.	46	50
Gauri Nevase	40	50
Harshda Joshi	45	50
Mrs. Reshma Salve	48	50
Ms. Priyanka Kale	46	50
Prajwala Dongardive	46	50
Sentil Kumar Gounder	44	50
Mrs. Fatima Shaikh	44	50

Figure Showing analysis of Student Employee's Evaluation by employer

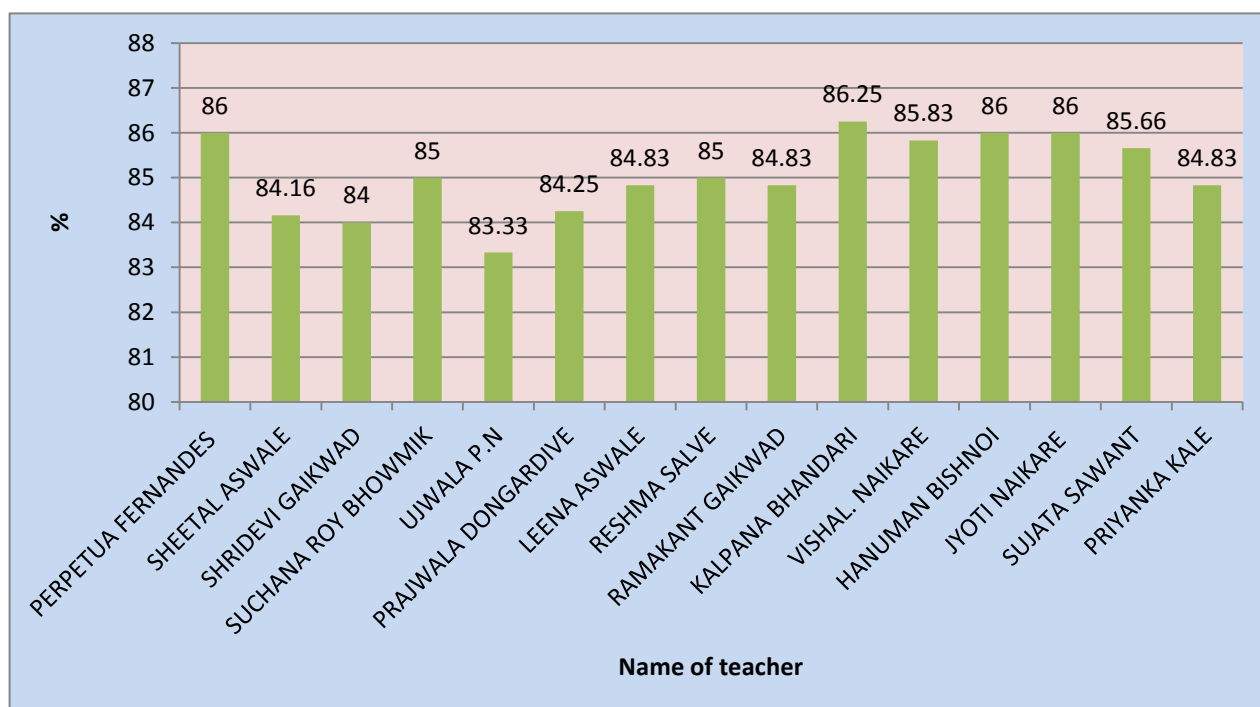


SINHGAD TECHNICAL EDUCATION SOCIETY'S
SINHGAD COLLEGE OF NURSING
NARHE- PUNE 41

Table Showing Analysis of evaluation of each teacher in Cumulative percentage by Students
(Academic Year 2012-2013)
***Securing more than 80% marks.**

SR. No.	NAME OF TEACHERS	%
1.	PERPETUA FERNANDES	86
2.	SHEETAL ASWALE	84.16
3.	SHRIDEVI GAIKWAD	84
4.	SUCHANA ROY BHOWMIK	85
5.	UJWALA P.N	83.33
6.	PRAJWALA DONGARDIVE	84.25
7.	LEENA ASWALE	84.83
8.	RESHMA SALVE	85
9.	RAMAKANT GAIKWAD	84.83
10.	KALPANA BHANDARI	86.25
11.	VISHAL. NAIKARE	85.83
12.	HANUMAN BISHNOI	86
13.	JYOTI NAIKARE	86
14.	SUJATA SAWANT	85.66
15.	PRIYANKA KALE	84.83

Figure Showing Analysis Of Teacher's Evaluation

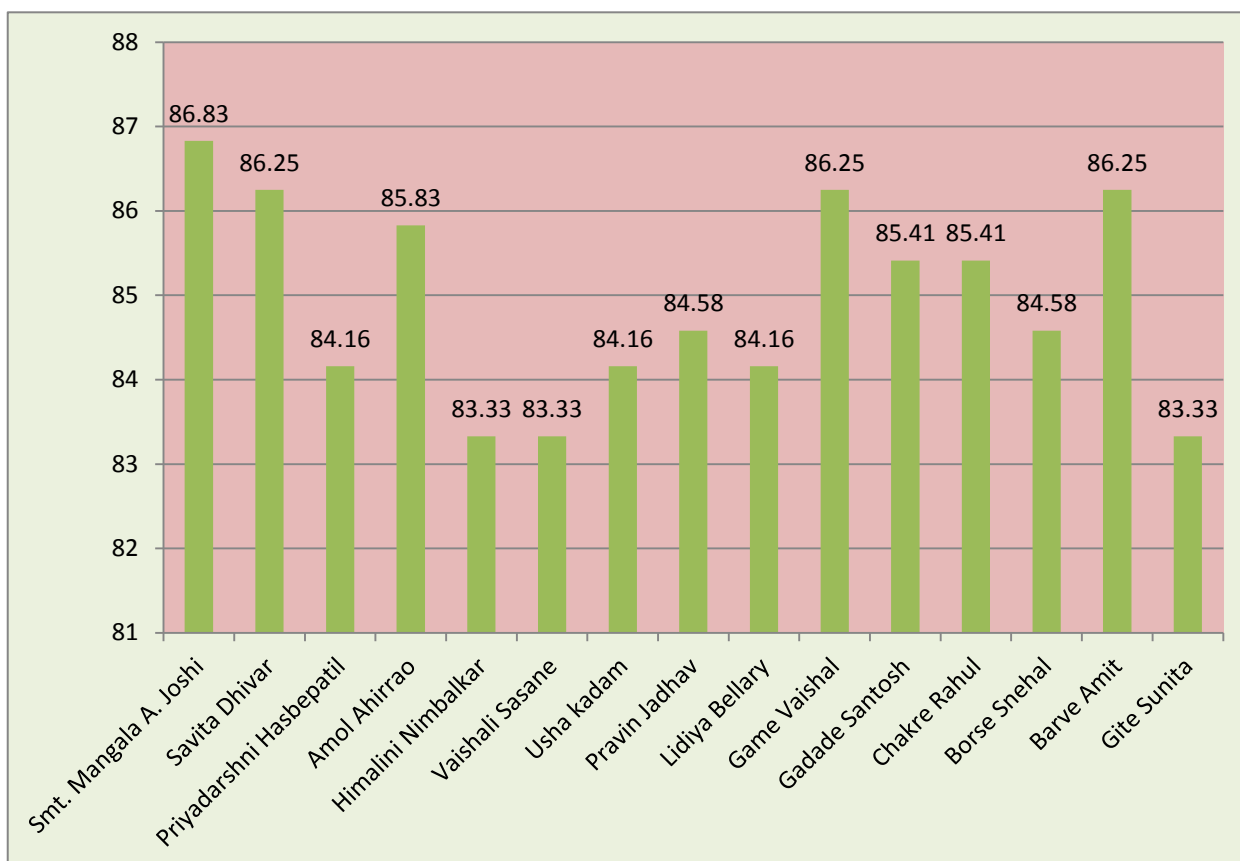


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**Table Showing Analysis of evaluation of each teacher in Cumulative percentage by Students
(Academic Year 2012-2013)
*Securing more than 80% marks.**

SR. No.	NAME OF TEACHERS	%
1.	Smt. Mangala A. Joshi	86.83
2.	Savita Dhivar	86.25
3.	Priyadarshni Hasbepatil	84.16
4.	Amol Ahirrao	85.83
5.	Himalini Nimbalkar	83.33
6.	Vaishali Sasane	83.33
7.	Usha kadam	84.16
8.	Pravin Jadhav	84.58
9.	Lidiya Bellary	84.16
10.	Game Vaishal	86.25
11.	Gadade Santosh	85.41
12.	Chakre Rahul	85.41
13.	Borse Snehal	84.58
14.	Barve Amit	86.25
15.	Gite Sunita	83.33

Figure Showing Analysis of Teacher's Evaluation



Two Best Practices of the Institution

1. Annual academic audit introduced.

- Attendance registers theory and clinical were cross checked with class wise Time Table, Teachers lesson notes and audiovisual aids were checked.
- Appointed academic coordinator
- Feedback given to each teacher related to his / her performance.

2. Formulation of research cell

- Research cell formulated.
- Institutional level ethics committee reformed.
- Revised guidelines and schedule for Undergraduate, Post graduate students and teachers, departmental researches.
- Motivated departmental researches.
- Appreciated teachers who actively worked in nursing research.
- Quality of the existing Research journal of the institute (Sinhgad e Journal of Nursing) improved by revising the guidelines for the authors, by making it Double blind peer reviewed and applied for indexing of the journal.
- Monetary concession was given to college faculty and students to publish their research article in the e-journal of the institute.